



NOTICE OF COUNCIL MEETING

Meeting of the Town Council
Monday 13th July 2026 immediately following the
Planning & Payments Committee Meeting
Council Chamber, Memorial Hall, Hawley Green GU17 9BW

Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

This is a meeting in public. If you would like to join and have any special requirements eg. access or a copy of the agenda in another format, eg. large print, please contact us.

Agendas and minutes are available at www.blackwaterandhawleytowncouncil.gov.uk

J Shaw

Jo Shaw
Town Clerk

8th July 2026

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from the meeting

2. DECLARATIONS OF INTEREST

To receive declarations of interest for any item on the agenda

3. COUNCILLORS QUESTIONS

To receive questions from Town Councillors (prior notification preferred).

4. DEMOCRATIC FIFTEEN MINUTES

To allow members of the public to speak or ask questions, with priority given to items on the agenda. To receive comments submitted to the Town Clerk prior to the meeting (not exceeding 15 minutes).

5. MINUTES OF THE LAST MEETING

5.1 To Approve the Minutes of the Last Meeting

To consider the minutes of the meetings held on 22nd June 2026 and to authorise their signing as a true and correct record. **Appendix A**

5.2 Matters Arising

To discuss any matters arising from the meetings of 22nd June 2026 not discussed elsewhere on this Agenda.

6. REPORT OF THE CHAIR OF THE COUNCIL

7. DISTRICT & COUNTY REPORTS

8. REPORTS FROM REPRESENTATIVES ON OUTSIDE AND OTHER BODIES

To receive reports from representatives on outside and other bodies.

9. ANNUAL TOWN PLAN

Councillors to review the Draft 2026 Town Plan.

10. WAYLEAVE

Councillors to review and consider the previously circulated, request for a wayleave in connection with a telegraph pole to be placed on Town Council land, from OpenReach.

11. COMMUNITY SPEEDWATCH

Following the meeting of the community speedwatch group on 8th July, Town Councillors (as representatives of the statutory body) to resolve support for the group with regard to grant funding.

12. PARCEL LOCKERS

Councillors to consider and agree the addition of parcel lockers on Council land.

13. BLACKWATER POST OFFICE

With the imminent closure of the Blackwater Post Office, Councillors to discuss and explore possible future actions.

14. FINANCE 2026/27

14.1 Draft Income and Expenditure Reports 30/06/2026

To note the contents of the draft I&E report for period ended 30th June 2026.
Appendix B, Appendix C

14.2 Bank Reconciliation 30/06/2026

To note the contents of Rialtas bank reconciliation report and sign Bank Statements at 30th June 2026. **Appendix D**

15. INFORMATION ITEMS

15.3 Town Clerk's Estates Report July 2026. **Appendix E**

15.4 Buzz Article July 2026. **Appendix F**

16. OTHER BUSINESS – NOT FOR DECISION

17. EXCLUSION OF THE PUBLIC & PRESS

To RESOLVE that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for remaining items on the Agenda.

18. PARCEL LOCKERS – lease arrangements

19. WAYLEAVE – agreement details

20. STAFFING UPDATE

21. OTHER CONFIDENTIAL BUSINESS – NOT FOR DECISION